

KENT COUNTY COUNCIL –RECORD OF DECISION

DECISION TAKEN BY:

Gary Cooke
Cabinet Member for Corporate and Democratic Services

DECISION NO:

14/00075

For publication**Key decision***

As well as better management control the implementation of a Managed Print Service will deliver savings to the Council.

Subject:

Provision of a Managed Print Service from Xerox (UK) Ltd using the Framework Agreement between Surrey County Council and Xerox (UK) Ltd

Decision:

As Cabinet Member for Corporate and Democratic Services, I agree that KCC enter into a contract for the provision of a Managed Print Service from Xerox (UK) Ltd using the Framework Agreement between Surrey County Council and Xerox (UK) Ltd

Reason(s) for decision:

The implementation of a Managed Print Service will bring a number of important benefits:

1. Reduce cost – print policies – such as duplex by default - will reduce the amount of printing. Introduce efficiencies – the absence of any corporate strategy until now means that the authority has a wide range of makes and models.
2. Save space – as well as fewer devices, consumables will be delivered 'just in time'
3. Improve carbon footprint – fewer devices will require less energy and the more modern fleet will be more energy efficient
4. Be much more suitable for a mobile / flexible workforce - a single universal print driver provides 'follow me' printing so will eliminate the difficulty for flexible / mobile workers of producing hard copy from any location. A single manufacturer will mean a standard user interface for staff to familiarise themselves with regardless of where they are working
5. Improve security – prints have to actively be released

Cabinet Committee recommendations and other consultation:

The decision will not be considered by a Cabinet Committee as it is not reasonable to delay it until July but all members will be given the opportunity to comment on the proposed decision and comments will be recorded within the report to which the Cabinet Member will have regard on taking the decision.

Any alternatives considered:

1. Continue as at present, i.e. purchase / lease of equipment devolved to local budget management. Strategic approach would not be introduced and therefore benefits not realised
2. Commission KCS to provide a comparable service. No previous experience of such provision

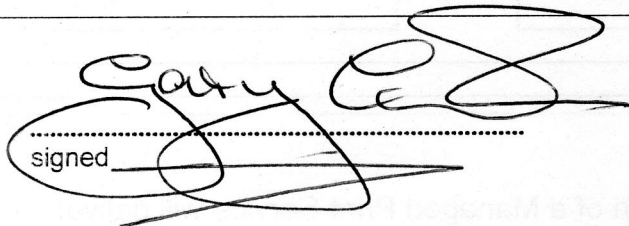
and acknowledgement that it would be necessary to buy in software and expertise

3. Solutions already implemented by SE7 partners were investigated but for various reasons were not accessible to KCC.

Any interest declared when the decision was taken and any dispensation granted by the

Proper Officer:

None


signed

22/07/2014
date